

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: June 7, 2018

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Cathy Houchin, Kevin Burnett, Richard Fink.**

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator; Dale Schmidt, Sheriff; Jeff Berres, County Board; Kira Sheahan-Malloy, County Board; Doug Ninmann, Dodge County Fair Association

Roll Call and Non-Committee member County Board Attendance.

Public Forum: None

Appearance before the Committee

- **Representative from the Dodge County Fair Association** Doug Ninmann appeared before the Committee to indicate that the Dodge County Fair Association is open for discussion to assume the maintenance/ scheduling responsibilities of the Youth Building, along with a discussion of a lease for the County 4-H use.

Minutes: A motion was made by Mark Roesch and seconded by Kevin Burnett to approve the minutes from the May 7 & 10, 2018 meetings. Motion carried.

Correspondence and Announcements: None

Committee Member Reports: None

Review, Consider, Discuss and Take Action:

Resolution for Security Glass at Administration Building and Henry Dodge Office Building a motion was made by Mark Roesch and seconded by Cathy Houchin to recommend a Resolution for a general fund transfer to the County Board to purchase and install security glass at the Dodge County Administration Building and the Dodge County Henry Dodge Office Building with the amount not to exceed \$41,000.

Security Film for Treasurer's Department Glass the installation cost is \$250.00

Quote for Administration Building Stone Repair from Statz Restoration a motion was made by Cathy Houchin and seconded by Mark Roesch to hire Statz Restoration for Administration Building Stone Repair not to exceed \$19,950. Motion carried.

Price from Monona Plumbing and Maas Brothers for Contingency Fund Transfer for Storm Water Piping at the Dodge County Courthouse a motion was made by Richard Fink and seconded by Kevin Burnett to request to Finance a Contingency Fund Transfer for Storm Water Piping at the Dodge County Courthouse not to exceed \$31,500. Motion carried.

Preliminary Discussion 2019-2024 Capital Improvement Plan

2020 Air Conditioner at the Administration Building \$150,000, Roof Replacement at Dodge County Detention Facility \$1,400,000, Replace 400 ton Air Conditioner Unit at the Dodge County Detention Facility \$250,000, Replace 215 ton Air Conditioner Unit at the Dodge County Detention Facility \$150,000, Replace 185 ton Air Conditioner Unit at the Dodge County Detention Facility \$125,000, Replace Roof at the Courthouse, New Pod.

2021 Replace Parking Lot at the Henry Dodge Office Building \$250,000, Upgrade Public Elevator at the Henry Dodge Office Building \$280,000, Repave Parking Lot at the Dodge County Detention Facility \$800,000, Demo J Pod.

2022 New Parking Shed at the Henry Dodge Office Building \$250,000, New Structure for Storage at the former J Pod.

Update /Discussion on Pod J Emergency Generator Through a maintenance inspection conducted on June 6, it was determined a gasket is leaking causing antifreeze to leak into the oil. Dodge County is renting a generator for 30 days from Total Energy Systems at a cost of \$3,847.60. The Committee will review repair, rental, and possible replacement options at the next meeting.

Pod J Analysis Jim Mielke asked the Committee if there were questions regarding this analysis. He also informed the Committee if there are questions regarding numbers there is an option to obtain assistance from an outside firm to conduct an analysis. The consensus of the Committee is to not incur expenses from an outside consultant.

Potential Detention Facility Addition Jim Mielke presented the Committee with two handouts (2017 and 2018) of Estimate of Probable Construction Costs for the Dodge County Jail Pod Replacement from Potter Lawson.

Preliminary Option/Timeline Dale Schmidt presented a handout to the Committee showing Breakdowns and Comparisons of:

- Cost Estimate for Two Housing Pods and Associated Amenities: Original Estimate (August 2017)
- Single Pod Preliminary Project Cost Estimate – Breakdown of Cost Estimate for Two Housing Pods and Associated Amenities: (June 2018)
- Architectural/Engineering Fees: (For Budgeting Purposes)
- Preliminary Schedule: For Two Housing Pods/One housing pod

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Miller Street Parking Lot Curb Repairs Curb and gutter has been replaced. Some landscaping will have to be done.

Security Glass Installation in County Clerk's Office has been installed today.

Other

Dodge County Cemetery Repairs we're moving forward to get monument replaced and pursuing reimbursements as we move forward.

Future Items

J Pod Emergency Generator Cost

Discuss Take Action J pod

Youth Building

The next meeting is scheduled for Thursday, June 28, 2018 at 5:00 p.m. in Room H & I of the Dodge County Administration Building.

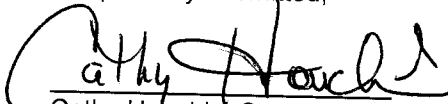
Adjournment:

There being no further business to come before this committee, the meeting was adjourned by Supervisor Dennis Schmidt at 6:45 p.m.

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Respectfully submitted,


Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.